

LAMPOR AND HANGING HOUGHTON PARISH COUNCIL

MINUTES of a PARISH COUNCIL MEETING Tuesday 7 November 2017
at The Loder Hall Maidwell at 7.00 pm

1 ATTENDANCE, APOLOGIES AND DECLARATIONS OF INTEREST

Present: Cllrs. B. Cox , J. Farr, C. Harris - Chairman, M. Philpott, B. Ward, R. Flavell While and Frances Allbury (Clerk)

Apologies: Cllrs. C. Irving-Swift, K. Parker
In Attendance: Mr. P. May and Mr. A. Boullemier

Declarations of Interest: None

2 MINUTES

Minutes of the Parish Council Meeting 12 September 2017 were approved and signed

3 MATTERS ARISING from the MINUTES

Councillor Vacancy

The Chairman said that Mr. Percy May who was present at the meeting, had expressed a wish to be elected onto the Parish Council to fill the casual vacancy. Mr. May's election was proposed by Cllr Philpott and seconded by Cllr Cox. A vote was taken and he was unanimously elected. The Clerk would send him all the necessary paperwork.

4 FINANCE

4.1 Balance at Bank

Accounts to 7 November 2017 showing a true balance of £3,070.07 in Current Account and £2,688.74 in the Reserve Account were circulated with the agenda. The Clerk commented that the NCC grass cutting grant in the sum of £605.54 has been received and will be shown in the next bank statement.

Budget/Expenditure circulated with the agenda showed that £3,898 has been spent from an estimated budget of £4,860.

4.2 Discussion took place regarding projected income and expenditure 2018/19. Cllr Cox proposed that the budget as presented be adopted, seconded by Cllr Farr. Carried unanimously. Cllr Ward commented that it may be necessary in the future to budget for seven grass cuttings during the year instead of six due to warmer weather late summer. It was felt that there were sufficient funds in hand to cover any exceptional expenses that may incur during the year.

Items for Payment

Chq. 480	F. Allbury: salary and expenses	£248.75
Chq. 481	HMRC: Clerk's PAYE	£58.40
Chq. 482	CPRE: annual membership	£36.00
Chq. 483	J. Bray – additional grass cutting, as agreed	£260.00
	It was noted that although the additional grass cutting has been authorised, the work has not yet been completed. The cheque will be retained until the grass has been cut.	
Chq. 484	A. Boullemier: expenses for Neighbourhood Watch leaflet	£20.00

4.3 **BDO External Audit and Notice of Completion of Audit**

A satisfactory audit report has been received. The Clerk provided Notices of completion of audit for display on the notice boards and a copy of the Annual governance statement 2016/17 for the website.

5. **HIGHWAYS**
 5.1 Closure of Byway DA13
 Correspondence between the Clerk and Northamptonshire Highways was circulated advising that they would be unable to close Byway DA13 and that they had no record of it ever being closed in the past. The Councillors felt that efforts should be made to curb speeding which endangers children, pedestrians, cyclists, dog walkers and horses. It was agreed that the Clerk would write to the police authority asking if the speed limit could be reduced to 20 mph to prevent serious injury to those using the byway.
- 5.2 Traffic flow through Hanging Houghton
 Discussion took place regarding a letter received from Tony Boullemier regarding speeding traffic and asking for the speed limit to be reduced between Hanging Houghton and Brampton Valley Way. See item 5.1 above.
- 5.3 Parking in Manor Road, Hanging Houghton
 Complaints are still being received from residents regarding inappropriate parking causing congestion. It was agreed that the number of vehicles parking in Manor Road would be monitored and a proposal put together to present to Victoria Howlett, Lamport Hall Estate Office.
- 6 **PLANNING**
 Neighbourhood Plan
 The Chairman reported on a very informative and productive meeting held with Pete Redman and Paul Turland, Maidwell with Draughton Neighbourhood Steering Group. Notes taken at the meeting were circulated. After discussion it was unanimously agreed to proceed with this project. It was agreed that the first step would be to form a Steering Group of up to 10 parishioners including one Parish Councillor. Cllr Flavell-While will put something in the next edition of the Brixworth Bulletin, and flyers will be prepared for the notice boards, the website and the parish magazine.
- 7 **EMERGENCY PLAN**
 Mr. Boullemier offered to take a look at the booklet obtained by the Clerk with regard to implementing a Plan.
- 8 **DEFIBRILLATOR**
 Following discussions with Martin Fagan it has been ascertained that National Lottery funding is available to cover the whole project including purchase of equipment, installation and training. However provision needs to be made for ongoing maintenance costs. Cllr Cox said the model he and his team favoured was the G5 AED. Cllr Cox will obtain a firm quotation for all the equipment to enable the Clerk to complete a Lottery Funding Application Form. Annual maintenance charges would be £126 and the funds presently held in the account for this project could be used to cover this.
- 9 **DOG FOULING**
 Mr. Boullemier said that the dog fouling spraying sessions have now been completed and that the problem seems to be under control at present.
- 10 **CRICKET CLUB**
 Cllr Cox said that having made a written presentation to Lamport Hall with his proposal to have a cricket pitch within the grounds of the Hall, he has received a communication from them declining to participate due to its listed building status and the limits of the Trust.
- 11 **NORTHAMPTONSHIRE COUNTY COUNCIL 2018/19 BUDGET CONSULTATION**
 All documents having been circulated with the agenda, Councillors did not wish to make any comment regarding the proposed budget cuts.
- 12 **ABS CRIME STATISTICS/NEIGHBOURHOOD WATCH**
 Police Liaison Representative
 Cllr Farr offered to act as police liaison representative. The Clerk would put his name forward.
 Traffic Data

The Clerk circulated details of traffic flow through Lamport (from 2015). Councillors were appalled at the number of speeding vehicles passing through the village.
Neighbourhood Watch

A further newsletter has been produced and circulated. Mr. Boullemier said that only approximately 50% of 101 calls would be answered with the remainder asking the caller to leave a message which meant the caller would never know if the incident being reported had been logged and acted upon. Opportunistic crime was still prevalent and it was extremely important to make a note of the registration number of any vehicle/drivers acting suspiciously as the police cannot take any action without this information.

13 **NCALC**
Report circulated by email

14 **CORRESPONDENCE**
14.1 Good Neighbour Scheme
The Clerk read out an invitation to attend a Good Neighbour Scheme lunch on 21st November, but Councillors were unavailable. The paperwork would be filed.

15 **ANY OTHER BUSINESS**
15.1 Cllr Cox said that Openreach are registering interest in broadband connection and he had registered the Parish Council under reference 13693. Further information to follow in due course.
15.2 Cllr Cox said that he would be attending a CPRE Roadshow on the 9th November 2017.
15.3 The footpath between The Swan and the entrance to Hanging Houghton along the A508 is once again extremely overgrown and dangerous for pedestrians. The Clerk will report this.
15.4 Notice board in Lamport: the clerk was requested to contact Lamport Hall to see if they held a spare key.

16 **DATE OF NEXT MEETING**
Tuesday 30th January 2018 at The Loder Hall, Maidwell at 7.00 pm.

There being no further business the meeting closed at 8.40 pm.

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